

Figure: 19 TAC §228.13(f)

Component 1: Governance (19 TAC Chapter 228, Subchapters B & C)	
If the TAC Requirement Includes...	Acceptable Evidence of Compliance is...
<ul style="list-style-type: none"> • Written notification provided to individuals or entities 	<ul style="list-style-type: none"> ✓ Letter with signature and date; or ✓ Email with to/from identified and date stamp; or ✓ Signed and dated form. ✓ Website posting (as applicable).
<ul style="list-style-type: none"> • Official notifications to TEA 	<ul style="list-style-type: none"> ✓ Letter with signature of Legal Authority and date.
<ul style="list-style-type: none"> • Attendance at meetings or training 	<ul style="list-style-type: none"> ✓ Meeting minutes; and ✓ Training materials; and ✓ Sign-In Sheet with date
<ul style="list-style-type: none"> • Qualifications of individuals 	<ul style="list-style-type: none"> ✓ Resume (certification, experience, accomplishment, employment history). ✓ Valid educator certificate (certification); and ✓ Official service records (experience); and ✓ K-12 campus/district report card (accomplishment). ✓ Signed reference letter(s) or recommendation(s) (certification, experience, accomplishment)
Component 2: Admission (19 TAC Chapters 227, 239, 241, & 242)	
If the TAC Requirement Includes...	Acceptable Evidence of Compliance is...
<ul style="list-style-type: none"> • GPA • College coursework completed • College credit • Conferred degrees 	<ul style="list-style-type: none"> ✓ Official transcripts; or ✓ For out-of-country applicants: Credential evaluation from approved service (course by course evaluation with GPA and degree conferred)
<ul style="list-style-type: none"> • Basic skills 	<ul style="list-style-type: none"> ✓ Official transcripts or foreign credential evaluation reflecting a degree, college level coursework complete, or TSI complete; or ✓ SAT/ACT/GRE scores.
<ul style="list-style-type: none"> • English language proficiency 	<ul style="list-style-type: none"> ✓ Official transcripts reflecting bachelor's degree or higher conferred in the U.S. or country listed in Figure: 19 TAC §230.11(b)(5)(C); or ✓ TOEFL-iBT score report.
<ul style="list-style-type: none"> • Notification provided to individuals or entities 	<ul style="list-style-type: none"> ✓ Letter with date and signature; or ✓ Email with to/from identified and date stamp; or ✓ Signed and dated form.

<ul style="list-style-type: none">• Performance Assessments• Screens	<ul style="list-style-type: none">✓ Copy of assessment or screen; and✓ Aligned rubric with proficiency score identified.
<ul style="list-style-type: none">• Application	<ul style="list-style-type: none">✓ Document reflecting applicant and program information (paper or electronic).

<ul style="list-style-type: none"> • Qualifications of applicants 	<ul style="list-style-type: none"> ✓ Valid educator certificate (certification), as applicable; ✓ Official service records (experience), as applicable; ✓ Copy of license and/or certificate (as required in the SOQ, as applicable)
<ul style="list-style-type: none"> • Work experience 	<ul style="list-style-type: none"> ✓ Resume. ✓ Official service records. ✓ Signed letters of reference. ✓ SOQ (as applicable).
<ul style="list-style-type: none"> • Licensure and/or certification 	<ul style="list-style-type: none"> ✓ Copy of license and/or certificate
<ul style="list-style-type: none"> • Completion of training/prior coursework completed 	<ul style="list-style-type: none"> ✓ Transfer form. ✓ Certificate(s) of completion. ✓ Dated sign-in sheet(s) with training topic identified. ✓ Training transcripts.
<ul style="list-style-type: none"> • Providing/posting information for applicants and candidates • Publishing EPP policies 	<ul style="list-style-type: none"> ✓ Published page(s) on public website; or ✓ Orientation materials: or ✓ Admission application.

Component 3: Curriculum (19 TAC Chapter 228, Subchapter D, Chapters 239, 241, & 242)

If the TAC Requirement Includes...	Acceptable Evidence of Compliance is...
<ul style="list-style-type: none"> • Specified curriculum components • Standards-based 	<ul style="list-style-type: none"> ✓ Standards alignment charts; and ✓ Published Course / Module syllabus reflecting information; or ✓ Instructor lesson plans; and ✓ Course materials (presentation slides, project instructions, textbooks; and ✓ Performance assessment w/aligned rubric.
<ul style="list-style-type: none"> • Evidence-based • Research-based 	<ul style="list-style-type: none"> ✓ Bibliography on syllabus. ✓ Required text(s) for course.
<ul style="list-style-type: none"> • Assessments 	<ul style="list-style-type: none"> ✓ Published Course / Module syllabus; and ✓ Copy of assessment or project instructions; and ✓ Aligned rubric or other evaluative tool with proficiency level identified.

Component 4: Program Design & Delivery (19 TAC Chapter 228, Subchapters D, E, & F)

If the TAC Requirement Includes...	Acceptable Evidence of Compliance is...
<ul style="list-style-type: none"> • Number/Hours of performance activities completed-candidate, 	<ul style="list-style-type: none"> ✓ Signed/initialed and dated logs; and

<p>field supervisor (e.g., FBE hours, practicum hours, clinical teaching hours, field supervisor contact hours)</p>	<ul style="list-style-type: none"> ✓ Written reflections (for FBE).
<ul style="list-style-type: none"> • Hours of coursework completed 	<ul style="list-style-type: none"> ✓ Official transcripts; or ✓ Time and date stamped logs or transcripts (including verifying signature if completion is not automatically recorded by technology); and ✓ Signed/initialed and dated benchmark document. ✓ Certificate of completion
<ul style="list-style-type: none"> • Performance Assessments • Screens • Proficiency in clinical experience • Proficiency in pre-service coursework • Proficiency in clinical experience 	<ul style="list-style-type: none"> ✓ Copy of assessment or screen; and ✓ Aligned rubric reflecting level of proficiency. ✓ Observation rubric reflecting level of proficiency and educational practices observed with date, start and stop time, subject, and grade level (clinical experience); and ✓ Signed recommendation from identified campus personnel and field supervisor
<ul style="list-style-type: none"> • Qualifications of individuals (field supervisors, mentors, cooperating teachers, site supervisors, candidate coach) 	<ul style="list-style-type: none"> ✓ Resume (certification, experience, accomplishment, employment history). ✓ Signed reference letter or letter of recommendation (accomplishment); or ✓ K-12 campus/district report card (accomplishment); and ✓ Official service records (experience); and ✓ Valid educator certificate (certification); and/or ✓ Professional license, as applicable. ✓ Signed and dated reference letter or recommendation (accomplishment) (experience, certification, and accomplishment if from employer or HR).
<ul style="list-style-type: none"> • Work experience 	<ul style="list-style-type: none"> ✓ Resume. ✓ Service record. ✓ Signed letter of reference.
<ul style="list-style-type: none"> • Licensure and/or certification 	<ul style="list-style-type: none"> ✓ Copy of license and/or certificate.
<ul style="list-style-type: none"> • Completion of training (field supervisors, mentors, cooperating teachers, site supervisors, candidate coach) 	<ul style="list-style-type: none"> ✓ Certificate of completion; or ✓ Dated sign-in sheet with training topic identified; or ✓ Official transcripts/training transcripts; and

	<ul style="list-style-type: none"> ✓ Training materials reflecting required content (e.g., coaching/mentoring and co-teaching.)
<ul style="list-style-type: none"> • Notification provided to individuals or entities 	<ul style="list-style-type: none"> ✓ Letter with date and signature; or ✓ Email with to/from identified and date stamp; or ✓ Signed and dated form.
<ul style="list-style-type: none"> • Coursework or training content 	<ul style="list-style-type: none"> ✓ Published syllabi for course or module; or ✓ Course materials (presentation slides, project instructions, textbooks, instructor guides); and ✓ Performance assessment with aligned rubric.

Component 5: Evaluation of Program & Candidate (19 TAC Chapters 227, 228, 230, 239, 241, & 242)	
If the TAC Requirement Includes...	Acceptable Evidence of Compliance is...
<ul style="list-style-type: none"> • Candidate progress or readiness (e.g., testing, certification) 	<ul style="list-style-type: none"> ✓ Benchmark document reflecting dates and requirements complete. ✓ Test scores. ✓ Rubric reflecting level of proficiency.
<ul style="list-style-type: none"> • Program evaluation 	<ul style="list-style-type: none"> ✓ Surveys; and ✓ Survey data. ✓ Meeting minutes (for discussions related to evaluation of program). ✓ Rubrics. ✓ Institutional plan for long term program growth/improvement
<ul style="list-style-type: none"> • Document retention (candidate records, EPP records) 	<ul style="list-style-type: none"> ✓ Evidence required by this chart, paper or electronic
Component 6: Professional Conduct (19 TAC Chapter 228, Subchapter D)	
If the TAC Requirement Includes...	Acceptable Evidence of Compliance is...
<ul style="list-style-type: none"> • Educators Code of Ethics: Attestation of understanding and adherence 	<ul style="list-style-type: none"> ✓ Handbook page reflecting attestation with signature; or ✓ Application reflecting attestation with signature or electronic acknowledgement; or ✓ Document that includes statement of adherence with signature.
Component 7: Complaints Process (19 TAC Chapter 228, Subchapter G)	
If the TAC Requirement Includes...	Acceptable Evidence of Compliance is...
<ul style="list-style-type: none"> • Complaints process in place 	<ul style="list-style-type: none"> ✓ Published on website with link to TEA complaint process; and ✓ Policy/process displayed at physical site; and ✓ Document on file at TEA.
<ul style="list-style-type: none"> • Complaints process applied 	<ul style="list-style-type: none"> ✓ Letter/email/form signed and dated; or ✓ Meeting minutes (where complaint is discussed)
Component 8: Certification Procedures (19 TAC Chapter 228, Subchapter D, Chapters 239, 241, & 242)	
If the TAC Requirement Includes...	Acceptable Evidence of Compliance is...
<ul style="list-style-type: none"> • Degree conferred • College coursework completed 	<ul style="list-style-type: none"> ✓ Official transcripts

<ul style="list-style-type: none">• EPP requirements completed	<ul style="list-style-type: none">✓ Benchmark document reflecting dates and requirements complete; or✓ EPP Training transcript; or✓ Official transcripts.
<ul style="list-style-type: none">• Classroom teaching experience	<ul style="list-style-type: none">✓ Official service records

<ul style="list-style-type: none"> • Licensure/certification 	<ul style="list-style-type: none"> ✓ License or certificate; and ✓ Statement of Qualifications (SOQ), as applicable
<ul style="list-style-type: none"> • Passing scores on examinations 	<ul style="list-style-type: none"> ✓ Official exam score report.
Component 9: Integrity of Data Submission (19 TAC Chapter 229)	
If the TAC Requirement Includes...	Acceptable Evidence of Compliance is...
<ul style="list-style-type: none"> • Data reported to TEA 	<ul style="list-style-type: none"> ✓ Records in ASEP or ECOS compared with dates and data on EPP evidence required by this chart (must agree).
Component 10: Instruction in Proactive Planning Techniques & Inclusive Practices (19 TAC Chapter 228, Subchapter D)	
If the TAC Requirement Includes...	Acceptable Evidence of Compliance is...
<ul style="list-style-type: none"> • Required content in coursework & training 	<ul style="list-style-type: none"> ✓ Standards alignment charts identifying alignment of educator standards in curriculum; and ✓ Application of required content identified in syllabi/course outlines; or ✓ Application of required content identified in course/training lesson plans.
<ul style="list-style-type: none"> • Proficiency in required content during clinical experience 	<ul style="list-style-type: none"> ✓ Observation rubric signed by candidate and field supervisor with date, start and stop time, subject, and grade level, with record of educational practices observed.