



**2023-2025 Title I, 1003 ESF-Focused Support Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 21, 2023**

NOGA ID [Redacted]

Authorizing legislation **Elementary and Secondary Education Act (ESEA), P.L. 114-95, Section 1003, School Improvement**

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, April 21, 2023**.

Grant period from **July 3, 2023-September 30, 2025**

Pre-award costs permitted from **Award Date**

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
2. Pathway 1: Pathway 1 Supplemental Attachment
3. Pathway 2: Pathway 2 Supplemental Attachment
4. Memo of Discussion

NOTE: All applicants MUST submit an appropriate Supplemental Pathway Attachment for EACH CAMPUS on behalf of which the applicant is applying.

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds): [Redacted]

Applicant Information

Organization CDN Campus ESC UEI

Address City ZIP Vendor ID

Primary Contact Email Phone

Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name Title

Email Phone

Signature Date

Shared Services Arrangements

Shared services arrangements (SSAs) are NOT permitted for this grant.

Number of Campuses Included in this Application

Pathway 1	<input type="text" value="1"/>
Pathway 2	<input type="text" value="0"/>

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2023-2025 Title I, ESF-Focused Support Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2023-2025 Title I, ESF-Focused Support Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that they accept and will comply with the requirements of Every Student Succeeds Act Provisions and Assurances.
- 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 7. Title I served Federally Identified campuses awarded this grant will engage in the Effective Schools Framework (ESF) continuous improvement process and create a plan to be submitted to TEA that addresses the selected pathway aligned to the Essential Actions (EA) from the ESF.
- 8. The applicant ensures it will notify the Vetted Improvement Program provider of intent to apply and, if awarded, will work in good faith with the Vetted Improvement Program.
- 9. The applicant will identify a campus leader, on each awarded campus, who will be responsible for managing the grant project.

Statutory/Program Assurances, cont'd.

- 10. The applicant will provide access to TEA and its Vetted Improvement Partners for on-site visits to the district and campus(es) as appropriate.
- 11. The applicant provides assurance it will participate in all grant requirements including but not limited to an ESF Self-Assessment and ESF Diagnostic, developing a Targeted Improvement Plan, and submission of funding and pathway progress reports.
- 12. The applicant provides assurance it will provide awarded campuses access to grant funding and funding information in a timely manner, so that funding can be used to meet the needs and action steps of the campus during the grant period.

Summary of Program

1. Describe how the LEA will support campus(es) in carrying out school improvement activities, including how the LEA will help develop a Targeted Improvement Plan for the eligible campus(es) selected for this grant.

Our district will support Maypearl Middle School in carrying out school improvement activities in the following ways;

- The DCSI will oversee the work of school improvement as a required member of the Campus Intervention Team (CIT), leads and will participate in the needs assessment, including the Effective Schools Framework (ESF) self-assessment and ESF Diagnostic process, improvement planning, and monitoring processes, and will ensure requirements and submissions are completed on time. The DCSI will support campus and district improvement by ensuring that the district creates the conditions for campus implementation of best practices.
- The district will enforce policies and practices that prioritize principal and principal supervisor instructional leadership (e.g. manageable span of control, time dedicated to instructional practices), then Maypearl Middle School will be able to focus on their instructional leadership team and build capacity in their teachers. The district commitments in the ESF describe what the district does to create the foundations upon which school-based best practices are built, and the district's actions are captured in the Targeted Improvement Plan (TIP). The DCSI will be involved in the VIP partnership and implementation to ensure positive impact, and that the ESF district commitments are aligned to campus needs. Maypearl Middle School is currently in the ESF process and has a current TIP that is being used to guide the efforts of the campus to be academically successful.

2. Describe how the LEA will monitor schools receiving the ESF-Focused Support Grant, including how the LEA will: (a) Monitor Targeted Improvement Plans upon submission and during implementation, and (b) Implement additional actions as needed to meet barriers and challenges, after the first year of the grant cycle.

If Maypearl Middle School were to receive the ESF-Focused Support Grant, our district will monitor this campus in the following ways;

- (a) In order to monitor Targeted Improvement Plans upon submission and during implementation-
- The DCSI will work alongside the campus Principal to complete the work done in the TIP
 - The DCSI submit the TIP according to the deadlines for each of the 4 submissions
 - The DCSI will attend and participate in the Texas Instructional Leadership program with the designated VIP
 - The DCSI and Superintendent will collaborate regularly regarding the work done on the TIP and TIP submissions
- (b) Implement additional actions as needed to meet barriers and challenges, after the first year of the grant cycle-
- The district will budget accordingly to ensure funds are allocated to meet the needs of the campus
 - The DCSI will continue to work closely with the Maypearl Middle School to ensure barriers and challenges are identified and addressed
 - The district will work to provide support to identified barriers and challenges. ie: expectations, training, staffing, etc.

Goals, Objectives, and Strategies, Performance and Evaluation

1. Describe how the LEA will modify, as appropriate, practices and policies to provide operational flexibility to the awarded campus, that enables full and effective implementation of the Effective Schools Framework Essential Actions and aligned Targeted Improvement Plan.

Maypearl Middle School has fully implemented the Effective Schools Framework Essential Actions with an aligned Targeted Improvement Plan in the 2022-2023 school year. This process has allowed practices and procedures to be put in place that support the work needed to be done to ensure that Maypearl Middle School is a successful campus. Strengths, Areas of Growth, and Barriers for Success have been identified and the work has begun to ensure the campus is strengthening and growing in many capacities. We have complied with all timelines for TIP submission, and have worked with TEA and Region 10 representatives consistently to ensure compliance. We will continue to modify, as appropriate practices to provide operational flexibility to Maypearl Middle School so that they will have the full support and materials needed for full and effective implementation of the ESF and TIP.

Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including staffing, supplies and materials, contracts, travel, etc. Include a short narrative describing how adjustments will be made in the future to meet needs.

If awarded this grant, we plan to spend the large majority on the purchase of our VIP partnership. (\$70,000) The VIP partnership will support the campus in meeting it's needs and improving outcomes by training leaders how to guide their teachers to build effective daily lesson plans that will drive student learning, as well as how to monitor that planning to see which parts are working and which aren't, and how to coach teachers to master the skills they need to make their planning consistently effective. This includes training constructing rigorous and aligned daily and weekly assessments that will support analysis of student mastery groups. The VIP will implement highly effective, research-based training that guides teachers and leaders to spend less time teaching their students what they already know and more time on what their students need. While working with the campus, the VIP will also train campus and district leaders to develop proficiency in establishing a coaching process toward effective instructional practices in every classroom. Additionally, the VIP will coach the development and implementation of the campus Targeted Improvement Plan across 4 cycles throughout the year.

Funds remaining after the purchase of the VIP partnership will be used to purchase supplies at the campus level that will directly impact instruction and learning. (\$30,000) Some supplies could include, but are not limited to;

- Hands-on manipulatives
- Interactive games that support learning objectives
- Guided Reading Sets
- Science lab kits
- Science lab equipment
- Chromebooks
- Interactive Panels
- Supplies to support campus-wide behavior initiatives

The intensive training and coaching that will be offered by the VIP will empower our staff with the knowledge and ability to implement components of the Leadership/Training Focus Areas in future years. "Trainer of Trainer" materials are included in the VIP training, thus equipping staff to continue the implementation of the program components. The supplies purchased will help to ensure that teachers have necessary materials for rigorous, hands-on teaching and learning to occur. These supplies will be able to be used for future years, thus repeat purchases of the same supplies will not be necessary.

Budget Narrative, cont'd.

2. Describe how the LEA will ensure campus leaders have direct access to grant funding to ensure alignment to the Targeted Improvement Plan.

To ensure that campus leaders have direct access to grant funding to ensure alignment with the Targeted Improvement Plan, we will implement the same plan that we used in the 2022-2023 school year. A google document was created by the DCSI and shared with Maypearl Middle School Principal. After evaluating needs and ideas of how to spend the ESF that were given this year, the purchased requested were put in the Google Sheet. Pricing was included for full transparency. The Principal, Assistant Principal, and DCSI worked together to approve spending and ensure that purchases were tied directly to needs identified in the TIP. Once items were approved, the campus submitted PO's to the DCSI. The DCSI then worked directly with the business office to purchase items.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment