



2021-2022 Texas Education for Homeless Children and Youth

Competitive Grant Application: Due 11:59 p.m. CT, May 18, 2021

NOGA ID

Application stamp-in date and time

TEA will only accept grant application documents by email, including competitive grant applications and amendments. Submit grant applications and amendments as follows:

Competitive grant applications and amendments to competitivegrants@tea.texas.gov

Authorizing legislation:

Grant period: **Pre-award costs:**

Required attachments:

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

1. Applicant Information

Name of organization

Campus name CDN Vendor ID ESC DUNS

Address City ZIP Phone

Primary Contact Email Phone

Secondary Contact Email Phone

2. Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- Grant application, guidelines, and instructions
- General Provisions and Assurances
- Application-Specific Provisions and Assurances
- Debarment and Suspension Certification
- Lobbying Certification
- ESSA Provisions and Assurances requirements

Authorized Official Name Title Email

Phone Signature Date

Grant Writer Name Signature Date

Grant writer is an employee of the applicant organization. Grant writer is not an employee of the applicant organization.

For TEA Use Only:
Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

3. Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant.
Check the box below if applying as fiscal agent. See Program Guidelines for SSA limitations for this grant.

The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities.

4. Identify/Address Needs

List up to three quantifiable needs, as identified in your needs assessment, that these program funds will address. Describe your plan for addressing each need.

Quantifiable Need	Plan for Addressing Need
Increased ACT/SAT participation and Post Secondary Enrollment	Increase utilization of resurces available to prepare for ACT,SAT and Accuplacer. This could include test preparation classes and materials. Financial aid education. All grade 8 students will participate in PSAT in the 8th grade. Campus visits to surrounding colleges, universities and technical schools
Increase participation of homeless youth in extra curricular activities, CTE student organizations, summer camps and all student activities.	Providing homeless students with more than academic and food services. Ensuring that they have the "total school experience" as any other student. Providing camp fees, cap & gown, school pictures, prom tickets, cheerleading uniforms, athletic shoes and anything else needed to be a member of a school
Ongoing enrollment of homeless students in a timely manner and continuing to educate faculty and staff	staff completes "Homeless Awareness Course" and "Trauma Informed Care"

5. SMART Goal

Describe the summative SMART goal you have identified for this program (a goal that is Specific, Measurable, Achievable, Relevant, and Timely), either related to student outcome or consistent with the purpose of the grant.

Our goal is for every homeless student in our district to have the best academic, social and emotional experience that we can offer. We will feel that we will have achieved that goal when every homeless student graduates and has a post secondary plan. In addition, when our participation rate of homeless students in all extra curricular activities increases a minimum of 5% we will believe that we have made a difference in providing every homeless student the "total school experience" These goals align with our district mission "To Build the Future, One Student At A Time". The funds provided in this grant will help us meet these goals for the upcoming grant year.

6. Measurable Progress

Identify the benchmarks that you will use at the end of the first three grant quarters to measure progress toward meeting the process and implementation goals defined for the grant.

First-Quarter Benchmark

1. At the end of the first quarter we want to see that 100% of every faculty and staff has completed the online Homeless Awareness Course. 2. Grades/attendance checked for mid reporting period and final reporting period..3. School supplies will be provided to every homeless student at the beginning of school.4. The College and Career Advisor or Counselor will meet with every homeless high school student to be sure they are enrolled in the courses that meet graduation requirements. 5. Every sponsor of extra curricular programs will be contacted to see if their homeless members are in need of anything. 6. Friday Snack Packs will be provided each week.

For TEA Use Only:
 Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

8. Measurable Progress (Cont.)

Second-Quarter Benchmark

1. During the holiday season campus counselors will include homeless youth and their families in any campus programs providing holiday meals and gifts. 2. Grades/absences will be checked prior to the semester ending and tutoring provided for those needing it. 3. Financial aid workshop held. 3. College visits planned and taken. Graduation supplies ordered 4. Restocking of school supplies 5. Friday snack packs provided weekly.

Third-Quarter Benchmark

1. Summer enrichment camp registrations 2. Summer school and transportation provided for all struggling homeless students . 3. Post graduation checkup to see that all applications have been sent and to provide any assistance to student and parents 4. Planning for next school year 5. Grades/attendance checked and tutoring provided

7. Project Evaluation and Modification

Describe how you will use project evaluation data to determine when and how to modify your program. If your benchmarks or summative SMART goals do not show progress, describe how you will use evaluation data to modify your program for sustainability.

1. Attendance checked every 9 weeks. 2. Grades checked at progress report time and end of 9 weeks and semester. 3. School supplies replenished. 4. Completion report for staff online Homeless Awareness Course. 5. Rosters checked for all extra curricular activities. 6. Sign in sheet for Financial Aid Workshop. 7. Student and parent meeting for all 9th graders to create high school plan for graduation. 8. Transportation logs for school of origin students. 9. Roster of students taken on college visits.

For TEA Use Only:

Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

8. Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance that they accept and will comply with Every Student Succeeds Act Provisions and Assurances requirements
- 4. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2021-2022 Texas Education for Homeless Children and Youth Program Guidelines.
- 5. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2021-2022 Texas Education for Homeless Children and Youth Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 7. The applicant provides assurance that all data requests from TEA and any entity acting on the behalf of TEA are accurately and promptly reported.
- 8. The applicant provides assurance that performance evaluation reports are submitted for each year grant funds are received.
- 9. The applicant provides assurance that fiscal monitoring reports are submitted for each year grant funds are received.
- 10. The applicant provides assurance that the use of subgrant funds will comply with section 11432(g)(3) through (7) of the McKinney-Vento Homeless Assistance Act.
- 11. The applicant provides assurance that all homeless children and unaccompanied youth have equal access to the same free, appropriate public education, including public prekindergarten programs in accordance with TEC 29.153, as provided to other children and youth.
- 12. The applicant provides assurance that it will review and revise any policies that may act as barriers to the identification, enrollment, and retention of homeless children and unaccompanied youth; including policies related to outstanding fees, fines, absences, proof of residency, immunizations, birth certificates, guardianships, school records, transportation and other documentation.

For TEA Use Only:

Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

8. Statutory/Program Assurances (Cont.)

13. The applicant provides assurance that it will provide access to educational and other services needed for homeless children and unaccompanied youth, to ensure that such children and youth have an opportunity to meet the same challenging state academic standards to which all students are held.

14. The applicant provides assurance that all homeless children and unaccompanied youth receive prompt and appropriate placement in programs such as: Special Education, Career and Technical Education, Gifted and Talented, and English Learner.

15. The applicant provides assurance that it will collaborate with district stakeholders to implement and monitor early warning academic interventions, to ensure on time promotion and graduation for homeless children and unaccompanied youth.

16. The applicant provides assurance that collaboration will occur with the McKinney-Vento Liaison and district stakeholders for proper identification and coding of homeless children and unaccompanied youth.

17. The applicant provides assurance that services provided by grant funds will not replace regular academic programs.

18. The applicant provides assurance that all identified and enrolled are accurately reported in Texas Student Data System (TSDS) Public Education Information Management System (PEIMS) in a timely manner.

20. The applicant provides assurance that all homeless children and unaccompanied youth receive free meals and transportation to the school of origin, when requested by the parent, guardian, or unaccompanied youth, if it is deemed in the best interest of the student.

21. The applicant provides assurance that it will remove barriers to accessing academic and extracurricular activities, including magnet school, summer school, career and technical education, advanced placement, online learning, and charter school programs.

22. The applicant provides assurance that at least one person affiliated with the management of this grant will attend required trainings

23. The applicant provides assurance to submit a detailed report that includes all grant activities and usage of funds for the 2021-2022 Texas Education for Homeless Children and Youth (TEHCY) grant.

For TEA Use Only:
Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

9. Statutory Requirements

1. Provide a description of the proposed grant activities, programs, and services. This description should include how they address the identified needs and promote equitable access to program services needed to improve academic outcomes for homeless children and unaccompanied youth. Include the resources, strategies and/or systems that will be implemented to support target goals and outcomes, document progress and milestones, and observable results of the proposed grant activities, programs, and services. **(*Complete the attached TEHCY Grant Activity Chart, see the Program Guidelines for further guidance on completing the attachment)**

See chart

2. Provide a description of the extent to which: A) The application reflects coordination/collaboration with other local and state agencies that serve homeless children and unaccompanied youth. Include a list of agency, community, and LEA collaborators and a brief description of the proposed coactivities that will support implementation of the proposed grant activities, programs, and services; B) the proposed use of funds will facilitate the enrollment, identification, and educational outcomes of homeless children and unaccompanied youth; C) the extent to which the applicant will promote the meaningful involvements of parents or guardians of homeless children and youth in the education of their children; and D) The extent to which homeless children and unaccompanied youth will be integrated into the regular education program.

Each campus has a Communities in Schools agent who is knowledgeable of all local resources of assistance and whose sole job is to provide assistance to all students and their families who might be in need. In addition they can provide transportation to appointments.. The Truancy Office , PEIMS, and Student Services directors are all housed in the same building as the Homeless Liaison making regular contact easy and efficient. Local churches provide food for the Friday Snack Packs available to all students. The Transportation Coordinator understands the School of Origin guidelines and coordinates with the Homeless Liaison. The elementary and middle school campuses have clothes closets that assist with clothing needs. The Lubbock-Cooper Education foundation provides multiple scholarships to graduating seniors. We have an MOU with the CATR/ECHO program through Texas Tech University to provide psychiatric counseling and medications at no cost to students in need. Our School Health Advisory Committee (SHAC) meets regularly and provides flu shot fairs and helath screenings in the fall.

Every student organization, competition, and CTE course are open and available to all students and student populations. Academic tutoring is provided to all students who need it. Parents have access to their child's grades, absences and test scores through our SIS. Every campus has a newsletter informing parents of activities. And every studentd K-12 has a school issued ipad. Grades K-5 must leave their ipads on campus but 6-12 may take them home. Our district is committed to providing technology and integrating it into our curriculum. During Covid hotspots were provided to students who did not have service and school parking lots had hot spots.

For TEA Use Only:
Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

9. Statutory Requirements (Cont.)

3. Identify the types, intensity, and coordination of services to be provided in coordination with Title I, Part A, Homeless Reservations including: A) The process to review and develop the LEA's plan for coordinating services to support eligible homeless children and unaccompanied youth using Title I, Part A Homeless Reservations. Include the actual reservation for 2019 -2020 and the planned reservation for 2020 -2021 (**Complete the attached Title I, Part A and McKinney-Vento Program Coordination Chart**), and B) How the LEA determine its reservation amount for services to support homeless children and unaccompanied youth. Include how the LEA assists staff in understanding the LEA's policy or procedure to support homeless children and unaccompanied youth on all campuses regardless of the Title I status, use of these funds, and how the LEA addresses the needs of homeless children and youth in their district or campus improvement plan.

See chart.

Our Education Service Center Reg. 17 assists us in completing the Title 1 grant each year. The majority of our title funds are in salaries.

4. Provide a description of established LEA processes to develop, review and revise current LEA policies and procedures to ensure that its proposed grant activities, programs, and services will not isolate or stigmatize homeless children and unaccompanied youth. (**Complete the attached McKinney-Vento Policies and Procedures Chart**)

Se chart

For TEA Use Only:
Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

9. Program Requirements

Note to Applicants: Refer to the TEHCY Program Implementation Levels of Service and Support when addressing the four program requirements listed below.

1. Provide a description of the process and procedures that are utilized to enroll, identify, and provide all three levels of TEHCY program services and support for homeless children and unaccompanied youth who are: A) Entering and/or returning to their schools from summer or holiday break, B) Experiencing homelessness after the school year has started, C) Are not currently enrolled or attending school, and D) Are eligible for early childhood and/or prekindergarten programs.

Every year current student's parents must complete an online registration in the summer that includes a residency questionnaire that would identify them as homeless. They are then coded in our SIS (Skyward) as homeless so that the principal, counselor and their teachers know the identification. New students enrolling meet with the campus registrar to complete the residency questionnaire . This is done in a private conversation where the registrar can ask the right questions to ascertain their eligibility. All studenta are registered immediately without any delay in waiting for school or health records. At this time in accordance with Title 19 Part 2 Chapter 89 of the Texas Administrative Code new enrollees are provided welcome packets that include information on extracurricular activities, clubs, information on fee waivers, tutoring, the student code of conduct and contact inofrmation for pertinent school staff such as coueslors, nurses the homeless liason and food services. New students may enter at any time during the school year and are eligibel for early childhood and prekindergarten programs. Posters of homeless rights are posted in each campus office

2. Provide a description of the annual McKinney-Vento professional development plan that is currently in place to increase awareness, support enrollment and identification, and increase staff capacity to respond to the unique educational needs of homeless children and unaccompanied youth. Include training dates, duration of training, who was trained/will be trained, and a summary of the training content and evaluation process. Include both external and internal professional development activities.

All employees and staff are required to complete the Vector Solutions course "Students Experiencing Homelessness:Awarreness and Understanding". This course will educate the user on the prevalence of homelessness, federal laws related to homeless students, and strategies for identifying and assisting the homeless student population. Topics covered include identifying homeless students using the McKinney-Vento Homeless Assistance Act (reauthorized by the Every Student Succeeds Act), enrollment and transportation policies that can ease the negative of student mobility, two special populations of homeless students (unaccompanied youth and preschool children), and facilitating success in school for homeless students. The course was designed by Barbara Duffield the Policy Director the the National Association for the Education of Homeless Children and Youth. The course has an assessment and a minimum of 80% is required to earn credit. In school year 2021 it will be time for all employees to recertify. We require returning employees to train every 3 years and any new employee each year. All employees must also complet the Trauma Informed Care course by DFPS yearly.

All counselor/ registrars receive updates and new information each year (no turnover in counseling department)

For TEA Use Only:
Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

9. Program Requirements (Cont.)

3. Provide a description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for elementary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance and engagement, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g. Special Education, English Learners, and Gifted and Talented), D) Bridging program support services, E) Assessment interventions and scores, F) Discipline interventions, G) Tutoring services, H) Supplemental academic programs, and I) Other programs or services.

1. Attendance and grade checks are completed halfway through each 9 week period and at the end of each grading period. The district Attendance Officer and the Homeless Liaison are house in the same hallway and consult on a regular basis as soon as any attendance issues are sseen. 2. The Director of Special Education, English Learners adn Gifted and Talented are long time employees that are in regular contact with the Homeless Liaison. In addition every teacher has access to their student's grades, test scores, any special programs and classroom accommodations through Eduphoria. Teachers have until the end of the 2nd week of school to access this information which is documented in the system and monitored by each special population director. Any teacher failing to log in and access the information is reported to the building principal. MAP curriculum testing is done 3 times a year and any student behind is provided tutoring. Each campus has a Student Council where every group is represented. Summer Camps are offered in Career and Tech planning, DigiCamp, Robotics, and Theatre .

4. A description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for secondary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance, engagement, and truancy interventions, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g., Special Education, English Learners, and Gifted and Talented), D) Advanced placement and dual credit course work, E) Transcript review for appropriate full or partial credit, F) Credit recovery or credit repairs services, G) Assessment interventions and scores, H) Discipline interventions, I) Four-year cohort graduation, J) Graduation of all homeless students (e.g., current cohort, continuers and early graduates), K) College and career readiness programs and support services, L) Post-secondary transition plan, and M) Other programs or services.

1. Attendance and grade checks are completed halfway through each 9 week period and at the end of each grading period. The district Attendance Officer and the Homeless Liaison are house in the same hallway and consult on a regular basis as soon as any attendance issues are sseen. 2. The Director of Special Education, English Learners adn Gifted and Talented are long time employees that are in regular contact with the Homeless Liaison. In addition every teacher has access to their student's grades, test scores, any special programs and classroom accommodations through Eduphoria. Teachers have until the end of the 2nd week of school to access this information which is documented in the system and monitored by each special population director. Any teacher failing to log in and access the information is reported to the building principal. MAP curriculum testing is done 3 times a year and any student behind is provided tutoring. High School students have the opportunity to earn certificates in Career and Tech courses. We offer Cosmetology, Fire Academy, Culinary Arts, Microsoft Certifications, Web Design, Floral Design and will be adding a Realtor License in school year 2021-2022. There are no barriers to accessing these courses for any special population.

For TEA Use Only:

Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

10. Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this grant.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this grant.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group		Barrier	
Group		Barrier	
Group		Barrier	
Group		Barrier	

For TEA Use Only:
Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

12. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. During negotiation, you will be required to budget your planned expenditures on a separate attachment provided by TEA.

Payroll Costs

1.		0
2.		
3.		
4.		
5.		

Professional and Contracted Services

6.		0
7.		
8.		
9.		
10.		

Supplies and Materials

11.		17,168
12.		
13.		
14.		

Other Operating Costs

15.		0
16.		
17.		

Capital Outlay

18.		0
19.		
20.		

Direct and indirect administrative costs: 0

TOTAL GRANT AWARD REQUESTED: 17168.00

For TEA Use Only:
 Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

Appendix I: Negotiation and Amendments

Leave this section blank when completing the initial application for funding.

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page of the TEA website and may be emailed to competitivegrants@tea.texas.gov Include all sections pertinent to the amendment (including budget attachments), along with a completed and signed copy of page 1 of the application. More detailed amendment instructions can be found on the last page of the budget template.

You may duplicate this page.

For amendments, choose the section you wish to amend from the drop down menu on the left. In the text box on the right, describe the changes you are making and the reason for them.

Always work with the most recent negotiated or amended application. If you are requesting a revised budget, please include the budget attachments with your amendment.

Section Being Negotiated or Amended	Negotiated Change or Amendment
<input type="text"/>	
<input type="text"/>	
<input type="text"/>	
<input type="text"/>	
<input type="text"/>	

For TEA Use Only:

Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.