Date:

Dear Parent/Guardian,

You are receiving this letter because your student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_failed to perform satisfactorily (scoring approach grade level or higher) on the following State of Texas Assessment of Academic Readiness (STAAR) test(s):

|  |  |
| --- | --- |
| * Mathematics | * Algebra I EOC |
| * Reading | * Biology EOC |
| * Science | * English I EOC |
| * Social Studies | * English II EOC |
|  | * U.S. History EOC |

As a result, your student is legally entitled to accelerated instruction that entails either 1) assignment of a TIA designated teacher in the applicable subject if available; or 2) delivery of accelerated instruction (i.e., tutoring) before or after school, or embedded in the school day and meeting HB 1416 requirements:

* Totals to no less than 15 or 30 hours depending on student performance and is provided in the summer or at least once per week in the school year;
* Limited to two subjects per year, prioritizing math and RLA;
* Provided in a group of no more than four students, unless the parent or guardian of each student in the group authorizes a larger group;
* Designed to assist the student in achieving satisfactory performance in the applicable grade level and subject area and includes effective instructional materials designed for supplemental instruction;
* Provided by a person with training in the applicable instructional materials for the supplemental instruction and provided by one person for the entirety of their accelerated instruction.

We will provide additional information regarding your student’s accelerated instruction soon. Please do not hesitate to contact us at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ if you have additional questions.

Sincerely,