



**2021-2023 Title I, 1003 ESF-Focused Support Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 21, 2021**

NOGA ID [Redacted]

Authorizing legislation **Elementary and Secondary Education Act (ESEA), P.L. 114-95, Section 1003, School Improvement**

This LOI application must be submitted via email to **loiapplications@tea.texas.gov**.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, April 21, 2021**.

Grant period from **June 8, 2021-September 30, 2023**

Pre-award costs permitted from **Award Date**

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
2. Pathway 1: Pathway 1 Supplemental Pathway Attachment
3. Pathway 2: Pathway 2 Supplemental Pathway Attachment

NOTE: All applicants MUST submit an appropriate Supplemental Pathway Attachment for EACH CAMPUS on behalf of which the applicant is applying.

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds): [Redacted]

Applicant Information

Organization **Jefferson ISD** CDN **155901** Campus **Elem & Jr High** ESC **8** DUNS **034512517**

Address **1600 MLK Drive** City **Jefferson** ZIP **75657** Vendor ID **1756001865**

Primary Contact **Lynn Phillips** Email **rlphillips@jeffersonisd.org** Phone **903-665-2461**

Secondary Contact **Mike Wood** Email **mlwood@jeffersonisd.org** Phone **903-665-2461**

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name **Rob Barnwell** Title **Superintendent**

Email **jrbarwell@jeffersonisd.org** Phone **9036652461**

Signature *Rob Barnwell* Date **04/12/2021**

RFA # [Redacted] SAS # [Redacted]

Shared Services Arrangements

Shared services arrangements (SSAs) are NOT permitted for this grant.

Number of Campuses Included in this Application

Pathway 1	<input type="text" value="2"/>
Pathway 2	<input type="text" value="0"/>

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2021-2023 Title I, ESF-Focused Support Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2021-2023 Title I, ESF-Focused Support Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that they accept and will comply with the requirements of [Every Student Succeeds Act Provisions and Assurances](#).
- 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 7. Title I served Federally Identified campuses awarded this grant will engage in the Effective Schools Framework (ESF) continuous improvement process and create a plan to be submitted to TEA that addresses the selected pathway aligned to the Essential Actions (EA) from the ESF.
- 8. The applicant ensures it will notify the Vetted Improvement Program provider of intent to apply and, if awarded, will work in good faith with the Vetted Improvement Program.
- 9. For all pathways, the applicant will budget at least the minimum amount indicated in the Budget Object Code 6200 - Profession and Contracted Services.

Statutory/Program Assurances, cont'd.

- 10. The applicant will identify a campus leader, on each awarded campus, who will be responsible for managing the grant project.
- 11. The applicant will provide access to TEA and its Vetted Improvement Partners for on-site visits to the district and campus(es) as appropriate.
- 12. The applicant will attend and participate in grant orientation meetings, technical assistance meetings, other periodic meetings of grantees, and sharing of best practices through the TEA program office.
- 13. The applicant provides assurance it will participate in all grant requirements including but not limited to an ESF Self-Assessment, and ESF Diagnostic, developing a web-based improvement plan, submission of funding and pathway progress reports.

Summary of Program

1. Describe how the LEA will support campus(es) in carrying out school support and improvement activities, including how the LEA will develop a web-based improvement plan for the eligible campuses selected for this grant.

Jefferson ISD will support JES (Comprehensive school) and JJHS (Targeted Support campus) through various activities. First the district will provide ongoing professional development to campus level leadership in order to provide strong leadership at the campus and district levels. The plan is for the principal and Campus leadership to participate in the Region VIII TIL capacity builder professional development in conjunction with the DCSI. Through the Texas Instructional Leadership program, campus leaders will have the opportunity to grow and develop as leaders supporting both Focus Areas 1.1 and 3.1. JISD will also provide teachers with an opportunity to receive training in-district, at the region service center, and through TEA approved partners in order to ensure teachers are effective and able to improve instruction, thus student progress. Some of the training opportunities for teachers include subject/grade planning cohorts, TEKS Resource System, New Teacher Academy, Mentor Teacher Academy, JISD Teacher Academy, PLC Teacher Leader Training, Lead4ward Training, DMAC Training for data analysis, and classroom management/behavior trainings. Teachers will be continuously provided constructive feedback to support their becoming better teachers and in turn support student growth. PLCs are implemented biweekly after school in order to for teachers to collaborate, review student data, and plan effective instruction. JISD, JES, and JJHS will host various parent involvement events where parents have an opportunity to learn more about the campus and how to assist their child at home and in school. In addition, the district will also use funds to support the purchase of supplemental math and reading curriculum materials to support TEKS Resource System implementation on both campuses as well as science and social studies curriculum materials to support TEKS Resource System Implementation at JJHS.

2. Describe how the LEA will monitor schools receiving the ESF-Focused Support Grant, including how the LEA will: (a) Monitor a web-based improvement plans upon submission and during implementation, and (b) Implement additional action following unsuccessful implementation of such plan after the first year of the grant cycle.

Jefferson ISD will be continuously involved in the implementation process with the DCSI participating in the Texas Instructional Leadership program with the campus leadership teams. The DCSI will also work with the campus principals and their leadership teams to review the web-based improvement plans prior to submission and as each cycle progresses, the DCSI and principals will review progress on goals monthly. A district assessment calendar will be developed to help plan for student growth/progress goals. Data analysis/review meetings will be conducted with campus leadership after administration on benchmarks to assess progress in the improvement plan and make adjustments/add action steps as necessary. In addition, the DCSI will review campus written policies and protocols in relation to campus vision, mission, and values as well routines, procedures, and protocols. The DCSI will conduct walk throughs periodically to look for evidence of these throughout the building in writing and action. The DCSI will create a rubric for student culture to monitor implementation of Focus Area 3.1.

Goals, Objectives, and Strategies, Performance and Evaluation

1. Describe how the LEA will modify, as appropriate, practices and policies to provide operational flexibility to the awarded campus, that enables full and effective implementation of the Effective Schools Framework Essential Actions aligned web-based Improvement Plan.

Jefferson ISD will commit to providing the resources and the time for professional development necessary for full implementation of the Effective Schools Framework Essential Actions aligned web-based Improvement Plan. Jefferson ISD will work with the campuses to develop a web-based improvement plan centered around the focus areas identified in the ESF self-assessment. The district will meet with campus leaders monthly to review and assess progress toward meeting action steps laid out in the plan. In addition, the district will discuss revisions which may need to be made and new action steps which need to be considered for each cycle. Time will be provided for the principals and their leadership teams to attend professional development aligned with supporting the web-based Improvement Plan. Jefferson ISD will also commit to providing necessary resources and staff to make implementation of the plan possible.

Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

The proposed budget will meet the needs and goals of the program by supporting campus leadership team development through the Region VIII Texas Instructional Leadership program. This is a much needed on going and year long support piece for not only developing the principals on the campus, but also teacher leaders, instructional coaches, and other staff as identified in the CLT. The cost of this program is \$15,000 per year for each campus for a total of \$30,000 per year. All other proposed budgetary expenses are below:

Jefferson Elementary

ESC Supported VIP Texas Instructional Leadership (6200) \$30,000

Payroll (Instructional Coach 1/2 salary) (6100) \$33,000

Payroll (Stipends for summer PD and extra duty pay aligned to supporting implementation of the improvement plan) \$5,000

Instructional materials to support reading and math instruction (6300) \$18,000

Consultant to provide professional development to support reading and math on site (6200) \$8,000

Professional Development for teachers --travel (6400) \$5,000

Jefferson Junior High

ESC Supported VIP Texas Instructional Leadership (6200) \$30,000

Payroll (Stipends for summer PD and extra duty pay aligned to supporting implementation of the improvement plan) \$29,000

General Supplies for materials to support reading and math instruction (6300) \$27,000

Consultant to provide professional development to support reading and math on site (6200) \$8,000

Professional Development for teachers --travel (6400) \$5,000

Budget Narrative, cont'd.

2. Describe how the LEA will align other Federal, State, and local resources to carry out the activities supported with funds received under this grant.

The district will work with the federal and state programs director to assure that resources provided with other funds also support the Effective Schools Framework Essential Actions aligned web-based Improvement Plan. The district will assure that these resources align with the purpose of the improvement plan.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment